Manuscript Submission Form

Tau Publishing · Books by Franciscans and about Franciscan spirituality

Thank you for thinking of Tau Publishing. Since 2002 we have published books by Franciscans and books about Franciscan spirituality, and that is our only focus: if your book was written by a Franciscan friar, sister or Secular Franciscan, or explores the Franciscan way, we would be glad to read it. This form tells us about you and your book so we can give it a fair and careful reading.

How to send it: type your answers right in this PDF, save it, and email it with your attachments to jeff@taupublishing.com with "Submission" and your book title in the subject line. Sections 1 to 6 are what we need to review your work. Section 7 is optional now; if we decide to move forward, we will ask you to complete it then.

1 About you

Are you a Franciscan?

☐ Friar ☐ Sister ☐ Secular Franciscan (OFS) ☐ Not a Franciscan Other:

Order or community, if any (for example OFM, OFM Conv., OFM Cap., TOR, Poor Clares, OFS fraternity)

Full name

Name as it should appear on the book (if different)

Email

Phone

Mailing address (street, city, state, ZIP, country)

Website or social media (optional)

Other contributors: co-authors, translators, editors or illustrators, with their roles and contact information

About the author (50 to 100 words)

Written in the third person, the way it would appear on a back cover. A CV or resume may be attached as well.

2 About your book

Working title

Subtitle

What kind of book is it? (check all that apply)

☐ Franciscan spirituality ☐ Franciscan saints and history ☐ Prayer and devotion ☐ Poetry

☐ Children's ☐ Translation of a Franciscan work Other:

Language of the manuscript

☐ English ☐ Spanish ☐ French Other:

Approximate word count

Number of chapters

If not finished, expected completion date

Status

☐ Finished manuscript ☐ Partly written ☐ Proposal or idea only

Describe your book (100 to 200 words)

What is it about, how is it Franciscan, and what will a reader take away from it?

Who will read it?

For example: Secular Franciscans, parish study groups, retreatants, students, young readers, general readers.

Similar books and how yours is different

Two or three titles from any publisher, including Tau, and what makes your book stand apart.

3 History and rights

Has any part of this work been published before (in print, online, or in a magazine or journal)?

☐ Yes ☐ No

If yes: where, when, and who holds the rights now?

Is this a translation?

☐ Yes ☐ No

Original author

Original publisher and year

Who holds the translation rights?

Is the manuscript under consideration with another publisher right now?

☐ Yes ☐ No

If yes, which publisher and where does it stand?

Does the book quote or reproduce material that needs permission (song lyrics, long quotations, photos, artwork)?

☐ Yes ☐ No

If yes, list the items and whether permission has been requested or received.

Securing and paying for permissions is normally the author's responsibility.

4 Pictures and design

Color photos

Black-and-white photos

Drawings or illustrations

Tables or charts

Ideas for the cover (optional)

Our design department creates every cover, but we welcome your thoughts. Images should be at least 300 dpi.

5 What to attach

Please attach these to your email (Word, PDF or plain-text files are all fine):

- ☐ Table of contents
- ☐ The full manuscript, or an outline with two sample chapters
- ☐ CV or resume (optional)
- ☐ Any images you plan to include, at 300 dpi or higher (optional)

6 Your confirmation

☐ I confirm that this is my own original work, or that I have the right to submit it, and that the information on this form is accurate to the best of my knowledge.

Signature (typing your full name is fine)

Date

7 Helping readers find your book

Optional for now. A book does best when its author helps spread the word, so if we move ahead we will ask about these.

Up to three people who could read the manuscript and write an endorsement (name, affiliation, email)

Groups and places that would welcome this book

Parishes, fraternities, religious communities, retreat centers, schools, bookstores, gift shops.

Newspapers, magazines, newsletters, podcasts or websites that should hear about it (local and national)

Dates that matter for this book

Feast days, anniversaries, conferences or events where it could be launched or featured.

Would you take part in talks, book signings or parish events?

☐ Yes ☐ No

Do you have a newsletter, blog or social media following you could share the book with?

☐ Yes ☐ No

If yes, tell us about it (where, and roughly how many followers or subscribers)

Authors may buy copies of their own book at a discount to sell at talks and events. Would you be interested?

☐ Yes ☐ No

Thank you. We read every submission carefully and will reply by email; please allow up to 3 months for a response. Please keep a copy of your manuscript; we are not able to return materials.